

**The International Centre for Sports Studies (CIES) independent study centre is located in Neuchâtel (Switzerland). It was created by the FIFA, the University of Neuchâtel and the City and State of Neuchâtel in 2000. We are currently looking to recruit the following position:**

### **SCIENTIFIC COLLABORATOR (100%)**

The Scientific Collaborator will assist the CIES staff in research and consulting tasks for sports organisations. He/she will be involved at all stages of the research process from data collection and analysis to the editing of reports. The ideal candidate will be a highly motivated and organised person with a strong interest in sports governance.

#### **Key Tasks:**

- Collecting data from both primary and secondary sources
- Managing a database
- Processing data
- Writing reports
- Graphic editing of reports

#### **Profile:**

- University degree or any other degree considered to be equivalent
- Prior experience in data collection and data processing within a research environment
- At ease working with industry leading software such as Adobe InDesign and Microsoft Excel
- Strong interest in the sports industry and football analysis in particular
- Possession of creativity, conceptual/visual ability and originality
- Fluent in English, both oral and written
- Good knowledge of French
- Well organised person who is flexible, versatile and has the ability to prioritise work tasks

#### **Start date:**

- As soon as possible

Applications should be submitted via CV and covering letter (with salary expectations) and addressed for the attention of Mr. Vincent Schatzmann, CIES General Secretary by email ([secretariat.cies@unine.ch](mailto:secretariat.cies@unine.ch)) or by post to:

CIES, Avenue DuPeyrou 1, 2000 Neuchâtel.

**The deadline to submit applications for the above position is Monday 9th April 2018**